

ST. JOHN EVANGELICAL LUTHERAN CHURCH
The Lutheran Church – Missouri Synod

824 Fredonia Ave, Fredonia, Wisconsin, 53021
(262)692-2734 | stjohnpreschool824@gmail.com



Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Desired Salary: \$ _____

Position Applied for: _____

What hours are you available to work? (Our center is open M-F 6:00AM-6:00PM) _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Personal Information

Have you ever been convicted of a crime (misdemeanor or felony) including child abuse, child neglect, or an unlawful sexual offense? YES NO

If yes, explain: _____

We will do a background record check upon hiring. Please initial that you are aware we will be doing this. _____

Do you have any physical, mental, or medical impairment, (lifting children is part of our job requirements) which would hinder you ability to perform? YES NO

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

State Licensing requires staff to have certain child care courses prior to or within 6 months of being hired, are you willing to meet this requirement if hired? YES NO

References

Please list three professional references.

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain:

Disclaimer and Signature

I understand that this is an application for employment and that no employment contract is being offered. I understand that if I am employed, such an employment is for an indefinite period of time, and that the center can change wages, benefits and conditions at any time. In the event of my employment with this childcare center, I agree to comply with the rules and regulations governing my employment. In the event I should terminate my employment, I agree to file my resignation two weeks prior to the date effective. I understand that the first three months of my employment are probationary, and if my services have not proven satisfactory, my employment may be discontinued without prejudice.

I hereby certify that all statements made in this application are true and correct to the best of my knowledge. I understand and agree that any misrepresentation or omission of facts in my application may be justification for refusal to hire, or termination of my employment. I further understand that an investigative report may be made as to my character and general reputation. I authorize all past employers, schools, persons and organizations having relevant information or knowledge to provide it to St. John's Preschool and Childcare representatives in their review of myself as a potential employee.

I agree to produce documents such as high school diploma, college transcripts, course certificates, and any other items that verify information contained in this application. St. John's Preschool and Childcare is an Equal Opportunity Employer. Applicants are chosen strictly on the basis of education, experience and ability to perform job.

Signature of Applicant: _____ Date: _____